

Mowbray Terrace  
West Tanfield RIPON  
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Tel/Fax: 01677 470329  
[admin@west-tanfield.n-yorks.sch.uk](mailto:admin@west-tanfield.n-yorks.sch.uk)



St Nicholas C of E  
Primary School



Kirkby Malzeard C of E  
Primary School

Head teacher Sarah Taylor  
BA Hons QTS NPQH

Church Street  
Kirkby Mazzard  
Ripon  
North Yorkshire HG4 3RT  
Tel/Fax: 01765 658329  
[admin@kirkbvmalzeard.n-yorks.sch.uk](mailto:admin@kirkbvmalzeard.n-yorks.sch.uk)

25.2.21

Full re-opening of in school provision

Dear Parents and Carers,

We are delighted to confirm that we are re-opening school fully to all children from **Monday 8<sup>th</sup> March 2021**.

The arrangements in school will continue as they did in December with children continuing to work in bubbles with allocated staff; robust risk assessments remain in place to ensure the safety of all the school community.

Please find below a reminder of some important information that may be helpful whilst preparing your child to return to school and whilst visiting the site. Please contact school should you have any further questions or any concerns about re-opening and we will be happy to discuss these with you.

Also attached is a document which outlines procedures if a member of your household is symptomatic or being tested for COVID-19. Please note, children should not be sent to school in these circumstances.

We thank all our families for their support in following the guidance below and keeping our community safe. We look forward to seeing you all very soon.

Kind regards,

Sarah Taylor  
Head teacher

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### Information for parents

Drop off and collection arrangements

#### Tiger Class

Where: Tiger class door

#### Panther Class

Where: Panther class door

Drop off window **all classes: 8.45 – 8.55 am**

Collection window **all classes: 3.15 – 3.25pm**

Wrap around care continues as normal and can be booked through the school office.

Monday – Friday 7.30am – 8.45am

Monday – Thursday 3.30pm – 5.15pm

**Some after school enrichment clubs will also commence from March 8<sup>th</sup>. More information on the start dates for all clubs will follow shortly.**

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### Drop off and collections:

- Only one parent should attend
- Siblings who do not attend school should not accompany the parent when dropping off or picking up wherever possible. If they have to accompany the parent, they must follow social distancing guidelines and always stay with their parent.
- If you have information for staff, please phone or email school rather than sharing this face to face.
- Please always adhere to social distancing rules on site.
- Parents are asked not to socialise on school grounds to ensure there is enough time and space for all families to drop off safely.
- Panther parents are asked to wait on the playground in a place where they can be seen from the classroom door at collection times.
- NYCC guidance clearly states that all parents attending their school sites are required to wear face masks. We politely request that all parents follow this whilst on site.

### Uniform:

- Normal school uniform should be worn, and parents are asked to wash this regularly.
- On days where the children have PE, they are asked to attend wearing their PE kit rather than uniform and trainers rather than shoes,

### What to bring to school:

- Any medication necessary – handed to the class teacher; consent forms are available from the website. These should be completed and emailed to school for medicines to be administered.
- Packed lunch if required – this must be in one, wipe clean container such as Tupperware/Lunch tin.
- Water bottle
- Coat
- Reading book and diary; school will provide each child with a wipe clean bag to transport this in.
- **Please note there are no other bags allowed into school.**
- Other than the list above no other resources should go between home and school to reduce the risk of cross contamination.